



Bill Owens
Governor

Colorado Department of Local Affairs

Barbara Kirkmeyer
Acting Executive Director

DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

BULLETIN NO. 13

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

DATE: April 5, 2006

THE BULLETIN IS AVAILABLE ON OUR WEBSITE.

www.dola.state.co.us/propertytax/index.htm

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
4/5/06	Appraisal 510 - Sales Confirmation	Review with interested personnel. Return registration form to Division. File in Education File.
4/5/06	Appraisal 520 - Narrative Report Writing	Review with interested personnel. Return registration form to Division. File in Education File.





Bill Owens
Governor

Colorado Department of Local Affairs
Barbara Kirkmeyer, Acting Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Appraisal 510 – Sales Confirmation

DATE: April 5, 2006

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Sales Confirmation Workshop

(APR 510)

One-day Workshop

Education Credit: 7 Credit Hours (Continuing Education Only)

Tested: No

Recommended Prerequisites: APR 108 - Intro. to Appraisal; APR 101 - Market Approach to Value

Cost Per Student: \$5.00

(Please make checks payable to: Colorado Assessors' Association.)

TOPICS:

- Statutory Requirements – Sales Confirmation
- Court Case Discussion
- Title Conveyance
- Sales Confirmation Data – Implementation
- Sales Confirmation Data – Management
- Preliminary Sales Ratio Analysis
- Final Data Analysis
- Special Issues

Class time is 8:30 a.m. to 4:30 p.m.

2006					
April 19	Eagle	Eagle Cty. Admin. Bldg.	970-328-8640	500 Broadway St. Garden Level Rm.	Judy





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- ☐ Assessor's Staff
- ☐ Commissioner's Staff
- ☐ Treasurer's Staff
- ☐ Clerk & Recorder's Staff
- ☐ Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NUMBER (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.morales@state.co.us



Bill Owens
Governor

Colorado Department of Local Affairs
Barbara Kirkmeyer, Acting Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Appraisal 520 – Narrative Report Writing

DATE: April 5, 2006

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Narrative Report Writing ***(APR 520)***

Two-day Workshop

Education Credit: 15 Credit Hours (Initial License, License Upgrade, and Continuing Education)

Tested: Mandatory

Recommended Prerequisites: APR 108 - Intro. to Appraisal, APR 101 - Market Approach, APR 102 - Cost Approach, APR 103 - Income Approach

Cost Per Student: \$10.00

(Please make checks payable to: Colorado Assessors' Association.)

TOPICS:

- Mass Appraisal to Individual Report Writing
- Basis for Narrative Writing
- General Writing Guidelines
- Five-part General Narrative Outline

Class times are 8:30 a.m. to 4:30 p.m.

2006					
April 18-19	Colorado Springs	El Paso County Office Building	719-520-6600	27 E. Vermijo Ave. Assessor's Conference Rm.	Gene





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- ☐ Assessor's Staff
- ☐ Commissioner's Staff
- ☐ Treasurer's Staff
- ☐ Clerk & Recorder's Staff
- ☐ Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NUMBER (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.morales@state.co.us